

Reason for Absence Note

(Must be submitted to the school office no later than the tenth school day after the student returns to school)

Name of Student: _____

Date(s) of Absence: _____

Reason for Absence: _____

Parent/Guardian Signature: _____

Date: _____

A Verified Absence or absences 10 or more must have the proper documentation accompanying this form. This includes, but is not limited to, the following: doctor's note, death in the family, religious holiday, court appearance, or other documentation approved by the building administrator.

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| CT State Statute requires that every student absence due to illness occurring after the first nine days must be verified by a licensed medical professional regardless of the length of absence. |
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