

Reason for Absence Note

(Must be submitted to the school office no later than the tenth school day after the student returns to school)

Name of Student: _____

Date(s) of Absence: _____

Reason for Absence:

Parent/Guardian Signature: _____

Date: _____

A Verified Absence or absences 10 or more must have the proper documentation accompanying this form. This includes, but is not limited to, the following: doctor's note, death in the family, religious holiday, court appearance, or other documentation approved by the building administrator.

CT State Statute requires that every student absence due to illness occurring after the first nine days must be verified by a licensed medical professional regardless of the length of absence.